

United States Department of the Interior
Bureau of Land Management
P. O. Box 12000 (1340 Financial Blvd)
Reno, Nevada 89520-0006
www.nv.blm.gov

Student Temporary Employment Program

Now Accepting Applications until June 11, 2007

Park Ranger

The Bureau of Land Management (BLM) is a federal land management agency in the U. S. Department of the Interior that manages about 260 million surface acres and 700 million sub-surface acres of America's public lands, located primarily in the 12 Western States. It is the mission of the BLM to sustain the health, diversity, and productivity of the public lands resources for the use and enjoyment of present and future generations. For information about the BLM, please visit www.blm.gov.

The BLM is seeking current students who are good communicators (written, verbal), highly motivated, energetic, talented and qualified to fill one to two Park Ranger position vacancies at the Las Vegas Field Office, Red Rock Canyon National Conservation Area (NCA) by way of the Student Temporary Employment Program (STEP). For more information about the Red Rock Canyon NCA visit the website <http://www.nv.blm.gov/redrockcanyon/>. Due to an increase of Spanish speaking visitors to the Red Rock Canyon NCA, the ability to speak Spanish is welcomed and will be beneficial.

Position Title	Park Ranger
Occupational Series & Grade	GS-0025-05
Hourly Range	\$13.83 per hour
Vacancy Number	BLM-NV-07-STEP-006
Vacancy Opens	May 17, 2007
Vacancy Closes	June 11, 2007
Number of Positions	One to Two (1 to 2)
Duty Location	Las Vegas Field Office (Red Rock Canyon NCA)
Who May Apply	Open to Students Only

About the Position

The BLM Nevada STEP Program is designed to offer students not only an opportunity for exposure to a land management agency and its public lands mission, goals and objectives; but to also allow students an opportunity to gain valuable on-the-job work experience in a mission critical career path. Incumbents of such a position have an opportunity to help make a difference and assist the Las Vegas Field Office with accomplishing vital priority goals and objectives relevant to the recreation program. The duties of this student internship will offer a mix of indoor and outdoor work assignments in support of the Red Rock Canyon NCA and its visitor information center and recreation program.

Introduction to the BLM – public lands defined; agency’s purpose and mission; the role of the agency; the reasons the agency manages and administers in the manner it does; and more.

Introduction to agency resource programs – wildlife, wilderness, weeds, fire, minerals, cultural, wild horse and burro, recreation, riparian, information technology and Geographic Information System, range, law enforcement, and more.

Work with journeyman visitor center and recreation staff to periodically perform the following:

- Staff a busy visitor information desk sharing visitor-use information with public land users;
- Issue interagency passports and monitor permit use;
- Conduct interpretative presentations;
- Conduct monitoring (i.e. trails, roads, restrooms, campsites, day-use sites, etc.) throughout NCA for use-activity, trash, maintenance, and more; hiking on uneven terrain at varying elevations for up to 10 miles may be required; and
- Respond to search / rescue and emergency events.

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Basic Qualification Requirements and Basis for Rating

The basis for determining eligibility and rating for each student applicant will be in accordance with the Student Temporary Employment Program (STEP) and the Office of Personnel Management's (OPM) Qualification Standards for the Park Ranger Occupational Series (GS-0025). All student applicants will be rated on the basis of academic success and/or any creditable work experience submitted. Listed below are the educational requirements to participate in the STEP Program and/or the OPM work experience requirements to qualify for this position at the GS-05 grade-level.

To qualify at the GS-05 level (\$13.83 hourly): The student must be currently enrolled in an accredited academic program at least part-time pursuing a degree (summer enrollment not required) with a cumulative grade point average of a 2.0 or higher; and must have completed at a minimum of four (4) years (or 120 semester hours) of academic study above high school that include at least 24 semester hours in related course work; and/or

A student currently enrolled in an accredited academic program at least part-time pursuing a degree (summer enrollment not required) with a cumulative GPA of a 2.0 or higher and one (1) year of specialized work experience equivalent to the GS-04 (\$12.36 hourly).

Related Education/Course Work: The major field of study may be in natural resource management, natural sciences, earth sciences, history, archeology, anthropology, park and recreation management, law enforcement/police science, social sciences, museum sciences, business administration, public administration, behavioral sciences, sociology, or other closely related subjects pertinent to the management and protection of natural and cultural resources. Course work in fields other than those

specified may be accepted if it clearly provides applicants with the background of knowledge and skills necessary for successful job performance in the position to be filled.

Specialized Work Experience Defined: Specialized work experience is defined as experience that equips the applicant with the particular knowledge, skills, and abilities to perform successfully the duties of the position, and that is typically in or related to the work of the position to be filled.

Examples of qualifying specialized experience include: group leader, counselor, or similar work in public and private recreation programs for adults or children such as summer camps, local playgrounds, YWCA and YMCA clubs, Boy Scouts and Girl Scouts, urban community centers, or resort recreational activities; teacher's aid in elementary school recreation or physical education program, with emphasis on development of general recreational skills and abilities; aid or assistant assignments in recreation while on active military service; aid or assistant in the organization and administration of recreation activities, such as preparing activities calendars, maintaining attendance records, and providing information concerning schedules and activities; summer aid in a State or national park, with duties related to the recreational activities of visitors to campsites, trails, picnic areas, nature and raft centers, and boating and fishing areas (e.g., demonstrating camping techniques and park safety, conducting nature tours, and overseeing farm animal areas provided for children).

Conditions of Employment

1. Must be at least 18 years of age or older, and a United States citizen.
2. Must have a valid driver's license in order to operate a government-owned or leased vehicle (i.e. automobile, all-terrain vehicles, off-highway vehicles, etc.).
3. Must be able to successfully pass a background investigation prior to confirmation of hire.
4. Must be willing to wear an agency uniform.
5. Must be willing to work and perform in a flexible work schedule (all seasons; Thursday thru Sunday and/or Saturday thru Tuesday) involving indoor and outdoor work assignments that may include weekends, holidays, night shifts, and special events. Some travel may be required.
6. The student must be able to work in an environment where climate (temperatures in excess of 100 degrees in summer and as low as 25 degrees in fall), weather and terrain are variable, and may contain the presence of wild animals (e.g. coyote, lizards, fox, etc.).
7. Must be able to maneuver and operate in indoor and outdoor environments, which may include long periods of standing, walking and hiking; bending, crouching, stooping, stretching or reaching to observe occurrences or place and retrieve equipment or devices; lifting and moving moderately heavy items up to 35 pounds (e.g. related work equipment such as recreational signs or posts, boxes, hand tools and equipment, etc.).
8. Ability to work well in a fast-paced and stressful environment.
9. Ability to read and interpret maps (land status and topographic).
10. Technically sound computer skills and ability to learn new systems, applications/programs (i.e. Microsoft Office, Lotus Notes, Quick Time), and equipment (i.e. audio-visual, office phone systems, hand tools).

11. Once trained, able to work effectively and efficiently in a team and/or independently; and follows written and verbal directions well.
12. Good administrative paperwork and organizational skills; and able to perform math calculations readily.
13. Good communication skills (writing and verbal) with a diversity of people and groups.
14. Willingness and ability to learn standard First Aid / CPR and maintain certification.
15. Male applicants born after December 31, 1959, must certify that they have registered with the Selective Service System, or are exempt from having to do so under the Selective Service Law. If a need to register visit the following website: www.sss.gov.
16. All Federal employees are required by PL 104-134 to have federal payments made by Direct Deposit. Meaning all appointees must have a pre-established bank account to which all payroll checks may be directly deposited. There will be no exceptions.
17. If appointed to this position, you cannot hold an active real estate license, and you cannot have a financial interest in Federal lands, or hold stock in firms that have a financial interest in Federal lands.

Program Benefits

The student incumbent of this position will be eligible for the following: earn annual and sick leave; earn holiday pay; and acquire valuable on-the-job work experience and training.

Please note that housing is not available, and that travel and transportation to and from the work station will not be provided.

How to Apply

Due to an increase of Spanish speaking visitors to the Red Rock Canyon NCA, the ability to speak Spanish is welcomed and will be beneficial. In order to be considered for this student internship position, an applicant must submit the following:

Cover Letter with statements of – short- and long-term career goals and objectives.

Personal Resume or Official Form – 612, Optional Application for Federal Employment. If submitting a Personal Resume, it must be complete (refer to Official Form – 510, Applying For A Federal Job; <http://www.opm.gov/Forms/html/of.asp>). Your resume must include full name, social security number, valid and permanent mailing address, work and home phone numbers, cell phone (if applicable), e-mail address (if applicable), the dates (Mo/Day/Yr) of your work experience, training and education, etc. Your Social Security Number (SSN) is requested under the authority of Executive Order 9397 to uniquely identify your records from those of other applicants' who may have the same name. If you choose to complete the OF-612 form, you may download it from the Office of Personnel Management website at <http://www.opm.gov/Forms/html/of.asp>.

3. Three Valid References which must include contact name, title and association, physical address, and daytime phone.
4. Copy of most recent academic transcript that includes a cumulative academic grade point average of a 2.0 or higher and current course schedule. The transcript does not need to be official, but it must be legible.
5. Official Form - 306, Declaration for Federal Employment. Be sure to complete the form accurately and sign. Form may be downloaded at the Office of Personnel Management website at <http://www.opm.gov/Forms/html/of.asp>.
6. Form DI - 1935, Applicant Background Survey. Optional form to be used for statistical purposes only and is not used in the evaluation process. Form may be located and downloaded at the following website: www.doi.gov/diversity/doc/di_1935.pdf.
7. DD-214 for applicants claiming Veteran's Preference; and/or SF-15 for applicants claiming Veteran's 10-Point Preference.

All applications must be submitted by mail or hand delivered and received in the Nevada State Office) by the close of business (4:30 pm Pacific Standard Time) on June 11, 2007. All applications will be evaluated and eligible and qualified student applicants will be referred to the appropriate Selecting Official. **NO EXTENSIONS BEYOND THE CLOSING DATE WILL BE GRANTED.** Due to the timeframe and urgency for filling this student position, applications will be accepted by fax, electronic mail, or US Postal mail. If questions regarding the position contact Ms. Kate Sorom at (702) 515-5353; and if questions about the application process contact Nancy Taylor at (775) 861-6547; you can reach either during normal business hours (7:30 am - 4:30 pm Pacific Standard Time) for assistance.

Mail-In Application Packet
Bureau of Land Management
Nevada State Office
ATTN: Nancy Taylor, NV-953
P.O. Box 12000
Reno, NV 89520-0006

The Bureau of Land Management is an Equal Opportunity Employer.